



2021 Grant Proposal Instructions

In order to apply for a grant from Ag for Autism, please read and follow these instructions carefully. Deadline for application is Tuesday June 15th, 2021. Grant requests should be no more than \$1,000 per individual or nonprofit and no more than \$7500 per school district. Please note the following changes: Grant recipients will be notified of their status however no grant money will be awarded until decisions have been made by the state and individual school districts regarding the 2021-2022 school year. If you have any questions regarding this application or submittal, please email info@agforautism.org
All applications must be submitted in writing to:

Ag for Autism
PO Box 16060
Jonesboro, Arkansas 72403

In the event that the applicant is awarded a grant, all funds must be used in a manner that is in accordance with the information provided within the organization's original grant proposal. This obligates the grantee to use the grant funds only for the purposes for which the grant was made. The grantee will be subject to a final written report on how the funds were used. Ag for Autism has the authority to withhold and/or recover grant funds in case such funds are, or appear to be, misused.

Ag for Autism Grant Proposal
Organization Name:
Project Name/Use of Funds:
Contact Name:
Contact Phone:

I. Proposal Summary (Executive Summary)

The Proposal Summary should be about one paragraph of two to four sentences and should include the amount of funding requested and give the most general description of the use of the funds.

II. Organization Description and History

The Organization Description and History section should be about one page in length and should include the history of the organization, its structure, information about office locations that will be involved in carrying out the activities that will be funded by the requested grant, major accomplishments of the organization, established partnerships and relationships that will be important to carrying out the activities funded by the grant, information about prior grants received from Ag For Autism, and an explanation of how the description you provide makes your organization an appropriate grantee.

III. Background and Project Description

The Background and Project Description section, of at least one page in length, should first provide the reader with an explanation of the problem that has created the need for the program that will be funded by the requested grant. It should provide evidence that the problem exists as well as that the proposed project will contribute to a solution to the problem or will reduce the harmful impact of the problem.

The project description should give the reader a detailed description of the program that will be funded by the requested grant. This description should explain the duration of time during which the funds will support the project, the goals of the project, how they will be achieved, how success or failure will be measured, what services you promise to deliver to what population and what results you expect to bring about. The project description may also include information about the staff who will work on the project, their experience and qualifications to perform the activities that will be funded.

IV. Project Timeline/Budget Timeline

Using your Project Description, provide the reader with a timeline that shows the chronological order in which the activities listed under each goal heading will be undertaken and/or completed. Also include information about how/when funds that are awarded will be spent to support each activity.

Example:

Activity #1 (Enroll Participants)

Start designing enrollment marketing materials on May 1, 2021
Spend \$X to create enrollment marketing tool by July 1, 2021
Enrollment goal achieved by October 31, 2021

Activity # 2 (Deliver Training Program)

First training class to commence on December 1, 2021.
Conduct one four-week training class per month commencing December 1, 2021. Spend \$X on incentives for participants by September 30, 2021 (\$X per four-week course) X% of enrollment goal complete training class by September 30, 2021.

V. Budget

Provide the reader with a table with categories of expenditures that will be funded by the requested grant and how much of that funding will come from the grant request.

Example:

Expenditure Category.....	Ag for Autism Request
Equipment	\$ 2,500
Contract Labor.....	\$ 2,250
Transportation.....	\$ 250
Total.....	\$ 5,000

VI. Required Attachments

- Certificate of Incorporation
- Most recent fiscal year financial statements
- Verification of tax-exempt status

AG FOR AUTISM

3000 PROSPERITY DRIVE

JONESBORO, AR 72404

PRESIDENT:

DANNY GRAHAM (870-240-5739)

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